



## Supervision Requirements For Clinical and Associate Members

Members must fulfil the requirement of 10 hours of professional supervision each year.

These hours may be made up from the following categories:

Supervision may be conducted either in:

- One-to-one:
  - All hours may be counted
- Small group setting: (all supervision in small group settings need to be facilitated by a group supervisor)
  - When a group has less than six participants, total hours may be claimed.
  - When the group has more than six participants, each participant may only claim the total number of hours attended divided by the number in the group.
- Peer supervision: (all peer supervision should be in a closed group)
  - Clinical members only may include their peer group supervision hours on a 2 for 1 basis – ie. for every 2 hours of peer supervision 1 hour may be claimed as part of the annual requirement for supervision.

A full description of CAPAV's supervision requirements may be found under CAPAV's Current Professional Training Standards 2007 point 4.

### Evidence - Documentation Requirements

- Receipt of supervision, or copy of signature in the CAPAV log book
- Small group setting - receipt of supervision by Group Facilitator or signature in the CAPAV log book
- Peer group supervision – date, time, location etc recorded in the CAPAV log book

***Documentation (of this) confirming compliance of supervision does not need to be forwarded to CAPAV. You will be asked to provide evidence of supervision, if your file is requested for audit or if any legal complications arise.***